



Burnt Mill Academy

Head of School: John Blaney, BA Hons, PGCE, MA, NPQH

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16th September 2015

Dear Parents/Carers,

Year 11 Parents' Evening
Thursday 1st October 2015 - 4.00 p.m. - 7.00 p.m.

I am writing to invite you to the Year 11 Parents' Evening on the above date and time. We have always enjoyed excellent support from parents and look forward to seeing you at this very important event.

This Parents' Evening is vital as pupils have now entered into their final year. The evening will give you the opportunity to discuss the progress that your child has made in their courses so far this year and also enable subject teachers to give you guidance and advice of how best to support your child so they can maximise their potential.

As pupils are now in Year 11 we have invited several 6th forms and colleges to attend the event. This will give pupils an insight into the options available following their GCSE exams. To further aid pupils, there will also be career advisors present at the evening. Pupils will also be able to make individual appointments with the career advisors for specific help and advice. Pupils should see Mr Myatt to book these appointment slots. It will be vital that pupils fully utilise this support as they will be making important decisions regarding their future in the next few months.

Your child will be making appointment times for you but if you are unable to attend, your child will still need to attend and make appointments to see their teachers.

Please complete the reply slip below and return it to your child's tutor as soon as possible. If you are unable to attend on this evening and would like to make an alternative appointment to see myself or a member of the Senior Leadership Team, please contact us on 01279 300555 or by email at conlond@burntmill.essex.sch.uk.

Thank you in advance for your support.

Yours sincerely,

Miss Peters

Director of Learning - Year 11

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Reply Slip

To: Form Tutor

Year 11 Parents' Evening
Thursday 1st October 2015 - 4.00 p.m. - 7.00 p.m.

Name of student: _____

Tutor group: _____

Please tick relevant boxes.

I/we will be attending Parents' Evening.

My child will be attending Parents' Evening

I am unable to attend this Parents' Evening but will telephone to make an alternative appointment.

Signed: _____
(Parent/Carer)

Date: _____



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